



NON-ONTARIO BUSINESS JUSTIFICATION FORM (NOBJ)

The [Building Ontario Businesses Initiative Act](#) (BOBIA) requires purchases below \$100,000 be made from Ontario Businesses. This form records the justification for not awarding to an Ontario Business for the following purchase:

Procurement Details

Description of Good/Service			
Supplier:		Amount:	

Reason for Exemption

No Ontario Business available/does not exist

An Ontario Business exists, but does not meet business need for reason detailed below:

Ontario Businesses given 10% preference in evaluation, but a non-Ontario Business was selected

Purchase made using a Vendor of Record arrangement **not established by Central Procurement Services**

Purchase made in emergency circumstances (defined as a situation or impending situation that could result in serious harm to persons or substantial damage to property)

Goods or services are in an exempt category:

External Legal Services

Treasury Services (related to management of financial assets and liabilities, including services related to borrowing, debt management, risk management, cash management, banking, or investing)

Goods or Services procured for commercial sale or resale or for use in production of a good or service intended for commercial sale or resale

Authorization & Signature

Requester or Budget Owner Name & Title:			
Department:			
Signature:		Date:	