

# Temporary Disruption Guideline

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All operations that are disrupted or closed require approved AODA signage. Signage **MUST** include the following information:

**CLOSED FOR MAINTENANCE**  
*Sorry for the inconvenience*

Expected Date Of Completion:

Alternate Facility:

FACILITIES AND SERVICES

The date that the device is expected to be operational must be filled in e.g. September 9, 2013

List where the user may find an alternative to the disrupted device. e.g. Elevators located on west side of main entrance.

Facilities must list contact #

**Incomplete, inaccurate, or lack of signage will be reported to the Director of Facilities and the Director of the AODA office for review. The University can be fined up to \$100,000 per day for each offence.**

**Accessibility for Ontarians with Disabilities Act, 2005**